

Distance Learning Contract

Name _____

Email _____ Phone _____

My Goal: _____

My Plan:

Place I will study: _____

Days and times I will study: _____

My Responsibilities:

- Contact the DL teacher if I have any problems or questions or if I need to stop.
- Every week I need to study enough online to meet my goal of _____ hours per week.
- I will come in to be tested when the teacher tells me to.
- Future and current internet connection and technology issues/problems are the student's responsibility.

Teacher Responsibilities:

- Answer my questions.
- Monitor my progress.
- Administer assessments.
- Drop me from the program if I am not meeting my responsibilities.
- Allow me to return to the program after I have been dropped if I would be able to meet my responsibilities at that time.

West ABE will buy a refurbished computer for all students who complete 100 hours of distance studying on one of the MN State approved programs that my teacher is monitoring. Time spent on the online programs in class does not count as Distance Learning. Time is counted by the online program. Some content may not qualify for time counted, and there might be a maximum of time spent on a page.

Teacher Name _____

Email _____ Phone _____

Student Name _____ Class _____

Signature _____ Date _____