

## Adult Basic Education Individual Professional Development (PD) Plan

<b>Name</b>	P.D.
<b>Job title</b>	teacher
<b>Primary duties</b>	ESL/ABE/Volunteer coordinator
<b>Work site(s)</b>	Monticello/St. Michael-Albertville/ Big Lake

### Preparation: Looking at the Data

Please consider these questions before completing the grid on the next page.

#### My ABE PD Survey Results

<b>List the 3 challenges you mentioned in your PD survey</b>	CCRS Math-ELA
	Volunteer MGMT 101
	DL 102

#### My Consortium's PD Goals

What are my consortium's PD goals?

1. Distance Learning - continue working on expanding DL to all students and find new ways of accessibility.
2. ABE Content Standards - continue working on alignment within all classrooms
3. Language and Literacy - continue working to expand, connect and align with students and curriculum.

#### My Work

<b>What are my work priorities in the upcoming year?</b>	To get students to complete a level change by continually working on promoting DL as a way to supplement, reinforce and obtain 40 hours.
<b>What am I already doing well with my current work?</b>	I am using SiD to determine testing, this helps me not spend so much time trying to track each student individually but rather I am able to see each class a whole.

#### Student Data

<b>What does the data about students tell me (SiD "Level Gains with Post-Test Rates" Report, etc.)?</b>	I need more students to make a level change and every student to post test after 40 hours is completed. Persistence is difficult for many students in rural areas as well as juggling work and family life.
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#### Additional Factors

<b>What PD priorities do I have?</b>	Technology- using Edmentum. Integrating Digital Literacy into lessons so that the students can complete a Northstar assessment.
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Any additional factors to consider in planning my own professional learning?

I need to continue working with the DL platforms to keep my mind fresh when thinking about which students will be best for which platform as well as help me to easily get them going once assigned.

## My Individual Professional Development Plan

Plan Time Period: 2019-2020 School Year

Please refer to the PD needs and information collected on the previous page.

PD Goals	PD Activities and Resources		Application	Evaluation
What do I need to learn? (Please be detailed.)	How will I learn it?	When?	How do I hope to use or apply what I have learned?	How will I know I've learned it?
CCRS Math	Take training	SI or earlier	I will integrate math into regular ESL lessons and not just for GED students	When I can recognize the strategies I want to include.
CCRS ELA	I have had training. I am using a text that imbeds it. I will seek training from West ABE on incorporating strategies into any text.	Winter 2019	I will seek to use ReadWorks at specific reading levels for students and will be able to teach volunteers how to use it as well.	Once I have taught the volunteers how to use different strategies.
DL 102	Take training	Winter 2019	I want to expand the percentage of my students using DL at home.	When the student contact hours go up per person.
Volunteer Management 101 and 102	Take training	Winter 2019	By Increasing the number of volunteers and their effectiveness.	By seeing if the number of students increases and their contact hours and their test scores.

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ABE Staff Member Signature

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ABE Manager/Supervisor Signature

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Date